



## AMANDA BICKEL

French to English Translator & Proofreader

[www.amandabickel.com](http://www.amandabickel.com)

### CONTACT

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### LANGUAGE SKILLS

French: *Fluent* • English: *Native*

### SPECIALIZATIONS

Legal • General Business • International Organizations

### PERSONAL SUMMARY

A multi-skilled, reliable, and talented linguist with proven ability to translate and proofread written documents from French to English. Experienced in global travel and the necessity of crossing language barriers. Knowledge of various CAT tools, translation project management, and customer service. Excellent prioritization skills; consistently meets deadlines. Communicates promptly with clients and discusses problems as they arrive to find fast solutions. Internship experience as Translation Project Manager.

### LINGUISTIC WORK EXPERIENCE

Translator and Proofreader • 2011 – present

Working freelance for various translation agencies by providing translation and proofreading services to clients where needed. Ensured proper relaying of information from French to English to communicate the intended message as clearly as possible.

### QUALIFICATIONS

Language Proficiency Testing: 2015 • *American Council on the Teaching of Foreign Languages*

French Reading Proficiency: *Advanced Mid*

English Writing Proficiency: *Superior*

Introduction to French to English Translation: 2012 • *New York University*

Bachelor of Arts, French: 2009 • *University of Wisconsin*

References, rates, and test translations submitted on request.

## CLIENTS AND PAST WORK SUMMARY

SVP Traductions • 2016 – present

Business: *Business communications, Emails, Marketing, Websites, Cookbooks, Articles*

Legal: *Employment contracts, Lease agreements, Statutes, Business contracts, Terms of sale, Terms of use, Patents*

Future Group • 2015 – present

Monolingual proofreading

YTranslations • 2015 – present

Technical: *Wind turbine report, Reliability report*

Protranslating • 2015 - present

Business: *Employee surveys, Tourism websites, Public Health presentations*

Midwest Legal Translation • 2015 - present

Business: *Email communications*

Translated • 2015 - present

Legal: *Technical appendices, Contracts, Certificates, Law suits*

Business: *Business plans, Social media, Articles, Business descriptions, Surveys, Scripts, Websites,*

Medical: *Therapy description*

Education: *Transcripts*

Target Translations • 2015 – present

Business: *Telephone business surveys*

Indus Translations • 2015 – present

Business: *Audits*

TSD – INT • 2015 – present

Legal: *Divorce/Marriage Certificates*

Global Textware • 2015 – present

Business/Medical: *Audits*

Wordbank • 2014 - present

Legal: *Credit contracts, Service contracts, Contract amendments*

Business: *HR Powerpoint presentations, Employee Surveys*

Vox Orbis • 2012 - 2014

Legal: *Healthcare claims, Employment contracts, Work agreements*

Business: *Insurance descriptions, Employment questionnaires, Email communications, Social business charter, Insurance claims, letters*

Medical: *Patient medical records*

Epic Translations • 2012 – 2013

Legal: *Leases, Testimonies, Bankruptcy ruling*

General: *Resumes*

Probono Translations • 2011 – present

*Humanium, Engineers without Borders Cameroon, UN Online Volunteers, The Grandmother Project, Zidisha*